



**Centinela Valley Union High School District**  
***Safety & Security Department***

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**Memorandum to:** All Certificated and Classified Staff

**From:** Dwayne Eatmon, Director of Security

**Date:** July 18, 2012

**Re:** **Authorization to Transport Students**

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If you are planning to transport students in your car or a District vehicle during the 2012-2013 school year, you will need to be approved as an authorized driver by your Principal and by the Director of Security. You must submit the following documentation to my office:

- Cover sheet (see attached form)**
- Copy of your Driver's License**
- Copy of your auto insurance**
- Copy of your DMV records (obtained at the DMV for approximately \$10)**

If you have any questions or concerns, please contact me at (310) 263-4457.

Thank you for your cooperation.

Dwayne Eatmon  
Director of Security



# Centinela Valley Union High School District

## Authorization to Transport Students 2012-2013

School Site:  Hawthorne  Lawndale  Leuzinger  Lloydde

Name: \_\_\_\_\_ Position: \_\_\_\_\_

State reason(s) for request of authorization: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The vehicle(s) you will be driving:  Personal  District

### Please attach the following documentation:

- Copy of your Driver's License
- Copy of your auto insurance
- Copy of your DMV records (obtained at the DMV for approximately \$10)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

Authorization:  Approved  Denied

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Dwayne Eatmon, Director of Security